

## GEN 3. SERVICES

## GEN 3.1 AERONAUTICAL INFORMATION SERVICES

## 1. Responsible service

1.1. The aeronautical information services, which forms part of the:

- a) AIS unit, in the office of the COO, within the Civil Aviation Authority (CAA) for supervising all AIS activities, publishing and disseminating AIP AMDTs, SUPs and AICs, as part of the Integrated Aeronautical Information Package.
- b) AIS Department within the Israel Airports Authority (IAA) for other ATS information.

Ensures the flow of information necessary for the safety, regularity and efficiency of international and national air navigation within the area of its responsibility as indicated under GEN 3.1.2 & 3.1.3 below. It consists of flight regulations & standards division, AIS headquarters, International NOTAM Office (NOF) and AIS units established at certain aerodromes as listed under GEN 3.1.3 para 5.

1.2. *Flight Regulations and Standards Division*

Ministry of Transport - Civil Aviation Authority  
GOLAN House,  
Golan St.  
P.O.BOX 1101,  
Airport-City, 70151  
Tel: 972-3-9774569  
Fax: 972-3-9774599  
E-mail: aip@mot.gov.il  
AFS: TBD

1.3. *AIS Department*

Israel Airports Authority - Head Office  
Operations Directorate - AIS Department  
P.O. Box 137  
Ben-Gurion International Airport 70100 - Israel  
Tel: 972-3-9750195  
Fax: 972-3-9750139  
E-mail: noamh@iaa.gov.il  
AFS: LLAAYYYX

The AIS Department incorporates the International NOTAM Office (NOF) and provides pre-flight briefing and flight plan dispatch services for both international and domestic flights, in addition to the issuance of NOTAM Class I.

Israel Airports Authority  
The Coordination Centre – AIS Unit  
P.O.Box 7, Ben-Gurion International Airport  
70100, Israel

- 1.4.1 International AIS Section-  
Tel: 972-3-9756217

Fax: 972-3-9756219  
E-mail: fpl@iaa.gov.il  
AFS: LLBGYDYX

- 1.4.2 Domestic AIS Section-  
Tel: 972-3-9756215/6  
Fax: 972-3-9756219  
E-mail: fpl@iaa.gov.il  
AFS: LLBGDAIS

- 1.4.3 Coordination Centre - AIS Office  
Tel: 972-3-9756242/3/4  
Fax: 972-3-9756221/219  
AFS: LLBGYDYX

The service is provided in accordance with the provisions contained in ICAO Annex 15 - Aeronautical Information Services.

The AIS Department is responsible for issuing NOTAM, and for the provision of pre-flight information services for international flights departing from the aerodromes of Haifa, Tel-Aviv/Ben-Gurion and Tel-Aviv/Sde-Dov. International flights departing the aerodromes of Eilat, Eilat Ilan and Assaf Ramon and Ovda may receive pre-flight information services from Eilat AIS office or Eilat Ilan and Assaf Ramon AIS office:

## 1.4.4 Eilat AIS Office

Israel Airports Authority  
Eilat/J. Hozman Airport  
The Coordination Centre - AIS Office  
P.O. Box 42  
Eilat 88100, Israel  
Tel: 972-8-6373553/6363805  
Fax: 972-8-6363829  
Email: [teumte2@iaa.gov.il](mailto:teumte2@iaa.gov.il)  
AFS: LLETZPZX  
WEB: [www.iaa.gov.il](http://www.iaa.gov.il)

## 1.4.5 Eilat Ilan and Assaf Ramon AIS Office

Israel Airports Authority  
Eilat Ilan and Assaf Ramon International Airport  
Ground Operations - AIS Office  
P.O. Box 42 Eilat  
8810001, Israel

Tel: 972-8-TBD  
Fax: 972-8-TBD  
Email: [teum\\_eilat@iaa.gov.il](mailto:teum_eilat@iaa.gov.il)  
AFS: LLERZPZX  
WEB: [www.iaa.gov.il](http://www.iaa.gov.il)

\* The AIS Unit at the CAA and the AIS department at the IAA head office are available during normal working hours, Sundays through Thursdays between 0900-1500 local time. It is closed on Fridays, Saturdays, Holiday eves and Holidays.

## 2. Area of responsibility

The AIS unit of the CAA is responsible for the collection and dissemination of information for the entire territory of the State of Israel and for the airspace over the high seas encompassed by the Tel-Aviv Flight Information Region (FIR).

## 3. Aeronautical publications

3.1. The Aeronautical information is provided in the form of the Integrated Aeronautical Information Package consisting of the following elements:

- Aeronautical Information Publication (AIP);
- Amendment service to the AIP (AIP AMDT);
- Supplement to the AIP (AIP SUP);
- NOTAM and Pre-flight Information Bulletins (PIB);
- Aeronautical Information Circulars (AIC); and
- Checklists and summaries.

NOTAM, related monthly checklists and List of Valid NOTAM, are issued via the Aeronautical Fixed Service (AFS) and IAA web site, while PIB are made available at aerodrome AIS units.

All other elements of the package are available on the internet via: <http://en.caa.gov.il/> through "Publications" and "AIP", or in hardcopy via:

Cartography institute and studio Dan

Sapir center, building 4, Giv'at Shaul industrial zone,  
Jerusalem 95464, Israel

[www.studio-dan.biz](http://www.studio-dan.biz)

Email: [aip@studio-dan.biz](mailto:aip@studio-dan.biz)

### 3.2. Aeronautical Information Publication (AIP)

The AIP is the basic aviation document intended primarily to satisfy international requirements for the exchange of permanent aeronautical information and long duration temporary changes essential for air navigation.

AIP ISRAEL is published in one volume.

AIP ISRAEL is published in two versions:

3.2.1. AIP ISRAEL, published in a loose-leaf form with text in English only for use in international operation, whether the flight is a commercial or a private one.

3.2.2. AIP DOMESTIC, published in the Hebrew language, contains aeronautical information of interest to do-

mestic civil aviation in Israel, and differs in its contents, layout and format from ICAO guidelines.

### 3.3. Amendment Service to the AIP (AIP AMDT)

Amendments to the AIP are made by means of replacement sheets. The type of AIP AMDT is produced:

- AIRAC AIP Amendment (AIRAC AIP AMDT), issued in accordance with the AIRAC system (ref. GEN 3.1-3 section 4) and identified by a pink cover sheet, incorporates permanent changes into the AIP on the indicated publication date.

A brief description of the subjects affected by the amendment is given on the AIP Amendment cover sheet. New information included on the reprinted AIP pages is annotated or identified by a vertical line in the left or right margin of the change/addition.

Each AIP page and each AIP replacement page introduced by an amendment, including the amendment cover sheet, are dated. The date consists of the day, month (by name) and year of the publication date (regular AIP AMDT) of the information. Each AIP amendment cover sheet includes references to the serial number of those elements, if any, of the Integrated Aeronautical Information Package which have been incorporated in the AIP by the amendment and are consequently canceled.

Each AIP AMDT is allocated separate serial numbers, which are consecutive and based on the calendar year. The year, indicated by two digits, is a part of the serial number of the amendment, e.g. AIP AMDT 1/14.

A checklist of AIP pages containing page number/chart title and the publication or effective date (day, month by name and year) of the information is reissued with each amendment and is an integral part of the AIP.

### 3.4. Supplement to the AIP (AIP SUP)

Temporary changes of long duration (three months and longer) and information of short duration which consists of extensive text and/or graphics, supplementing the permanent information contained in the AIP, are published as AIP Supplements (AIP SUP).

AIP Supplements are separated by information subject (General - GEN, En-route - ENR and Aerodromes - AD) and are placed accordingly at the beginning of each AIP Part. Supplements are published on yellow paper to be conspicuous and to stand out from the rest of the AIP. Each AIP Supplement is allocated a serial number, which is consecutive and based on the calendar year, i.e. AIP SUP 1/14.

An AIP Supplement is kept in the AIP as long as all or some of its contents remain valid. The period of validity of the information contained in the AIP Supplement will normally be given in the supplement itself. Alternatively, NOTAM may be used to indicate changes to the period of validity or cancellation of the supplement.

The checklist of AIP Supplements currently in force is issued in the monthly printed plain-language summary of NOTAM in force – List of Valid NOTAM.

**3.5. NOTAM and Pre-flight Information Bulletin (PIB)**

NOTAM contain information concerning the establishment, condition or change in any aeronautical facility, service, procedure or hazard, the timely knowledge of which is essential for personnel concerned with flight operations. The text of each NOTAM contains the information in the order shown in the ICAO NOTAM Format and is composed of the signification/uniform abbreviated phraseology assigned to the ICAO NOTAM Code complemented by ICAO abbreviations, indicators, identifiers, designators, call signs, frequencies, figures and plain language. NOTAM are originated and issued for Israel FIR and are distributed in two series identified by the letters A and C.

*Series A.* General rules, en-route navigation and communication facilities, airspace restrictions and activities taking place above 6 000 FT and information concerning major international aerodromes.

*Series C.* Information on domestic flights

Pre-flight Information Bulletins (PIB), which contains a recapitulation or current NOTAM and other information of urgent character for the operator/flight crews, are available at the aerodrome AIS units. The extent of the information contained in the PIB is indicated under 5. of this subsection.

**3.6. Aeronautical Information Circulars (AIC)**

The Aeronautical Information Circulars (AIC) contain information on the long-term forecast of any major change in legislation, regulations, procedures or facilities; information of a purely explanatory or advisory nature liable to affect flight safety; and information or notification of an explanatory or advisory nature concerning technical, legislative or purely administrative matters. AICs are divided by subjects. AIC Series A contains information affecting international civil aviation and is given international distribution

Each AIC in numbered consecutively within each series on a calendar year basis. The year, indicated by two digits, is a part of the serial number of the AIC, e.g. AIC A 1/14. A checklist of AIC currently in force is issued as part of the List of Valid NOTAM.

**3.7. Checklist and Summary of NOTAM**

A list of valid NOTAM is issued monthly by the NOF and is available on IAA and CAAI web-sites. The list contains a plain language (in English) presentation of the valid NOTAM and information about the latest issued AIP AMDTs/SUPs and AICs.

**3.8. Sale of Publications**

On-line version: The Integrated Aeronautical Information Package is available through the following internet site: <http://en.caa.gov.il/>

Hardcopy version: Cartography institute and studio Dan, Sapir center, building 4, Giv'at Shaul industrial zone, Jerusalem 95464, Israel

[www.studio-dan.biz](http://www.studio-dan.biz)

Email: [aip@studio-dan.biz](mailto:aip@studio-dan.biz)

**4. AIRAC System**

4.1 In order to control and regulate the operationally significant changes requiring amendments to charts, route-manuals etc., such changes, whenever possible, will be issued on predetermined dates according to the AIRAC System. This type of information will be published as an AIRAC AIP AMDT or an AIRAC AIP SUP. If an AIRAC AMDT or SUP cannot be produced due to lack of time, NOTAM will be issued. Such NOTAM will be followed by an AMDT or SUP.

4.2 The table below indicates AIRAC effective dates for the coming years. AIRAC information will be issued so that the information will be received by the user not later than 28 days, and for major changes not later than 44 days, before the effective date. At AIRAC effective date, a trigger NOTAM will be issued giving a brief description of the contents, effective date and reference number of the AIRAC AIP AMDT or AIRAC AIP SUP that will become effective on that date. Trigger NOTAM will remain in force as a reminder in the PIB until the new checklist/list is issued. If no information was submitted for publication at the AIRAC date, a NIL notification will be issued by NOTAM.

**Schedule of AIRAC effective dates**

2017	2018	2019
5 January	4 January	3 January
2 February	1 February	31 January
2 March	1 March	28 February
30 March	29 March	28 March
27 April	26 April	25 April
25 May	24 May	23 May
22 June	21 June	20 June
20 July	19 July	18 July
17 August	16 August	15 August
14 September	13 September	12 September
12 October	11 October	10 October
9 November	8 November	7 November
7 December	6 December	5 December

**5. Pre-flight information service at aerodromes**

Pre-Flight information is available at aerodromes as detailed herein:

Aerodrome	Briefing coverage
Ben-Gurion/International	All states within the ICAO AFI EUR, MID, NAT & SAT regions & domestic flights
Eilat Ilan and Assaf Ramon/International	All states & domestic flights

Daily Pre-Flight Information Bulletins (PIB) - route bulletins and summaries are available for distribution at the aerodrome of Eilat or Eilat Ilan and Assaf Ramon. This aerodrome AIS unit is connected to the central NOTAM data bank at Ben-Gurion airport.

At Ben-Gurion, pre-flight information in the form of PIB may be obtained at computer terminals in the aerodrome AIS unit and at two locations, which are clearly

marked/identified, in the terminal building. Instructions for use are available at each of the computer terminals. NOTAM and weather summaries are available on the following web address: <http://ext.iaa.gov.il/aeroinfo/>

**6. Electronic terrain and obstacle data**

TBD